



**TOWN OF BOYLSTON, MASSACHUSETTS**  
**OFFICE OF THE TOWN CLERK**  
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## **BOYLSTON BOARD OF VOTER REGISTRARS**

### **Meeting Minutes**

**Date of Meeting:** Thursday, June 2<sup>nd</sup>, 2022  
**Time:** 1:03 p.m.-1:55 p.m.  
**Location:** Ward Nicholas Conference Room  
Town Hall, 221 Main Street, Boylston  
**Members Present:** Chair Bonnie Johnson, Clerk Dawn Porter, Registrars Joanne LaChance and Cindy Sears

- Important 2022 election dates were reviewed. State Primary on September 6<sup>th</sup> (last day to register to vote August 17<sup>th</sup>), State Election November 8<sup>th</sup> (last day to register to vote October 19<sup>th</sup>). Dawn asked for assistance in registering voters from 2-8 p.m. on August 17<sup>th</sup> and October 19<sup>th</sup>. Board agreed to cover those time periods. Dawn also noted that there would probably be additional voter registration sessions, but that she would be able to cover those. Dawn also noted that the Board would need to meet after the Primary and State Election for final certification.
- Dawn updated the Board on the confirmation mailing that was being sent out this week. 1,392 voters appear on the Inactivation List. Dawn and Bonnie explained the process for voters to be re-activated at elections. Dawn explained the guidelines in place to remove voters from the Registered Voters List.
- Dawn discussed Boylston's purchase of three new poll pads for use at Town Meeting and during elections. Dawn provided a basic overview of how the poll pads function and their benefits. Joanne and Cindy had seen how the poll pads work at Town Meeting and Town Election and indicated that they were pleased with what they saw.
- Dawn noted her desire to provide a poll workers training session prior to the State Primary. She said she is hoping to piggyback on a training session offered through another local town. Bonnie suggested that the Board attend the session. Cindy and Joanne also expressed interest in attending. Dawn to update once something is scheduled.
- Early voting periods have not yet been confirmed by the State. Dawn will update the Board when more information is available. Dawn to clarify whether Registrars can assist with filing/management of mail-in ballots or whether they are excluded from being able to volunteer.
- Cindy Sears asked about the process to change the Town Clerk's position from Elected to Appointed. The Board is in support of this change. Dawn provided a basic overview. Bonnie suggested that Cindy research it and Dawn offered to help clarify the steps (warrant article, vote at Town Meeting, ballot question). All members are in favor of

confirming the process and moving forward. Bonnie suggested that an updated job description for the Town Clerk also be drafted; Dawn to follow-up. Bonnie asked that another meeting be scheduled to develop action items for the process to move the Town Clerk position from Elected to Appointed.

Respectfully Submitted,

Dawn A. Porter  
Clerk